### CIRCULAR

Dt. 24-07-2023.

The following lecturers are constituted as a Committee to carefully study the practicability and advisability of introducing B.com - Computer Applications also as a Single Major starting with the newly admitted I Semester students. They are requested to submit their report on or before 27-07-2023.

IOAC Coordinator. 1. Dr.Nayeem Bhanu

Dr.Sk.MD.Basha Traning and Placement officer.

3. Smt.Madhavi Latha Course Co-ordinator -MSCS.

4. Sri.D.Vijay Kumar Lecturer in Computer Science.

5. Sri.Chandrashekar Lecturer in Computer Science.

6. Sri.V.Sowri Babu FTGL Commerce. V.

7. Sri.K.Hanumanth Rao FTGL Commerce.

8. Dr.K.R.Kumari FTGL Commerce.

9. Sri.Y.Immaniyelu FTGL Commerce.

> A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar Palnadu Dist.-522 439

Dt.26-7-2023

As the last date for the submission of AQAR 2021-2022 to NAAC is approaching all the Criterion Incharges are requested to double check all the documents and information being submitted. The IQAC/NAAC Coordinator is requested to coordinate and supervise and ensure the submission by the FN of 28-07-2023.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar Palnadu Dist.-522 439

To:

1. IOAC - Coordinator

Dr.S.Nayeem Banu

2. Criterion - I - Incharge -

Dr.P.Sudhakar

II - Incharge -

Dr.SK.Md.Basha

III - Incharge -

Dr.V.Uday Kumar

IV - Incharge -

Sri Ch.Chandra Sekhar

V-Incharge -

Sri D.Vijay Kumar

D. Vojaya ku 26/2/2023

VI - Incharge -

Sri N.Satish Babu

VII-Incharge -

Smt.Ch.Madhavi Latha

Dt.27-7-2023

All the Teaching staff members are requested to follow the given time table for Semester-I Academic Year 2023-2024.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE

Vijayapuri South Nagarjuna Segar,

Palnadu Dist-522 439

To TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics. Dept. of Lang. 1.N.S.B 2.Dr.V.U.K 2. L.V.B 15 3. Dr.M.N.R. 4. S.N.D **Dept. of Economics** Dept. of Maths 1.L.S.K J.S.V. 1.Y.C.M. 2.Dr.Y.V.R 2.B.S.B 3. Dept.of Histor Dept. of Physics 1. V.R -1. Dr.P.S &Y 2. Dr.I.S.R 2. Dept.of Poli.Sci. Dept. of Chemistry 1. Dr.S.N.B 1 CH,G.D 2. 3. Dept. of Commerce Dept.of Lib.Sci. 1.V.S.B V. LS.CH.C 2.K.R.K K.Q 3.K.H.R KY 4.Y.I.L Dept. of Computers Dept. of Phy. Edn 1.CH.M.L\_Cluy 1. P.R.K 2.D.V.K Duy 3.Ch.C.S Chula

## ANDHRA PRADESH RESIDENTIAL DEGREE COLLEGE.

Vijayapuri South, Nagarjuna Sagar, Palnadu Dist.

## **IQAC-Circular**

Dt.05.08.2023

All the Programme Coordinators are requested to submit the activities conducted by the respective departments in the following proforma from March-2023 to July-2023 the IQAC Co-Ordinator by 11-08-2023 without fail.

A copy of the activities (Images, geo-tagged photos & Videos) is to be sent to email:-activitiesaprdc@gmail.com

Name of the Club (B.A/B.Com/MPC/MSCs:-Month

Sl.No	Date	Name of the activity	No of students participated	Conducted by

A.P.R. DEGREE COLLEGE V.P. SOUTH, GUNTUR (Dt) 522439

PRrincipal

A.P. RESIDENTIAL DEGREE COLLEG. Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

Dt.7-8-2023

The following in-charges are requested to study the G.O.Ms.No.46, dt:14-7-2023 on SOP on supervision, safety and security, crisis management, health and hygiene in residential institutions and suggest what needs to be done in relation to APRDC. They are also requested to brief all the incharges and the teaching and non-teaching staff where necessary.

1. Dr.S.Nayeem Banu

ATP

2. Dr.SK.Md.Basha

Deputy Warden

3. Sri N. Satish Babu

Medical Incharge

4. Sri D.Vijay Kumar

NCC Officer

A copy of the SOP is to be kept with the ATP, Deputy Warden, and Medical Incharge.

Vijayapuri South Nagarjuna Sagar Palnadu Dist 522 439

## AP.RESIDENTIAL DEGREE COLLEGE, VP SOUTH, NAGARJUNA SAGAR

#### 138-C Coy, 25(A) Bn. N.C.C

#### CIRCULAR

VP South. Dt: 11-08-2023.

All the members of the Staff and Students are requested to attend the Special Ceremonial Parade on the Occasion of 77th Independence Day celebrations being Held in our college on 15-08-2023 and make it a success.

The Staff are requested to attend by 8.00 AM.

#### THE PROGRAMME IS AS FOLLOWS

THE P	RUGRAIN	INE IS AS FOLLOWS	100
8-00	AM	Parade Falls-in	13(42)
8-05	AM	The A.N.O. invites the Principal	
8-10	AM	Parade Commander takes over the parade	
8-15	AM*	Principal arrives at the dais and parade Commander	in its
60,45		Reports to the Principal	
8-20	AM	March past by the ceremonial contingent	
8-30	AM	Hoisting of the flag by the Principal & Principal's Mes	sage
8-50	35AM	Rashtriya Salute - P'A m	
8-55	AM	Sweets Distribution	
9-00	AM	Parade Disperses	

Lt D. VI Taya kun 1118/2023

Signature of the ANO LT D Vijaya Kumar NCCI01110251 138-C COY 25(A) Bn NCC A P Residential Degree College Vijayapuri South N Sagar PIN 522 439 Guntur DI AP

PRINCIPARAL A.P. RESIDENTIAL DEGREE COLLI Vijayapuri South Nagarjuna Saga., Palnadu Dist. 522 439

## AP.RESIDENTIAL DEGREE COLLEGE, VP SOUTH, NAGARJUNA SAGAR

## 138-C Coy, 25(A) Bn. N.C.C

## CIRCULAR

VP South, Dt: 11,08-2023.

All the members of the Staff and Students are requested to attend the Special Ceremonial Parade on the Occasion of 77th Independence Day celebrations being Held in our college on 15-08-2023 and make it a success.

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8-30	AM	Hoisting of the flag by the Principal & Rashtriya Salute
8-35	AM	Principal's Message
8-55	AM	Sweets Distribution
9-00	AM	Parade Disperses

D. VIJaya kumar 14/8/23

Signature of the ANO LTD Vijaya Kumai NCC101110251 138-C COY 25(A) Bh NCL A P Residential Degree College Vijayapuri South N Sagar MN 522 439 Gentur Ot AP

A.P. RESIDENTIAL DEGREE CO. Vijayapuri South Nagarjuna Sag Palnadu Dist.-522 439



#### CIRCULAR

Dt.17-8-2023

It is more than ten days since the circular was sent for the submission of academic and departmental activities plans by 14.8.23.

I am sorry to say that till today most of the faculty failed to submit academic plans and detailed departmental activities plan . In spite of being given ample time.

Hence all faculty who failed to submit are hereby instructed to submit explanation in writing by 11.30 am of today ie 17.8.23.

If the plans are not submitted as per guidelines given by 10.30 am of 18.8.23 further action will be taken.

The Course Coordinators are requested to set good example in this regard and guide the younger faculty properly.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLL Vijayapuri South Nagarjuna Sag Palnadu Dist.-522 439

TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics. Dept. of Lang. 1.N.S.B 1.Dr.S.M.B 2. L.V.B 1.VE 2.Dr.V.U.K 3. Dr.M.N.R. 5 4. S.N.D S.A Dept. of Maths Dept. of Economics 1.Y.C.M. 1.L.S.K 1914 2.Dr.Y.V.R 2.B.S.B Saw Dept. of Physics Dept.of History 1. Dr.P.S 1. V.R +eh 2. Dr.I.S.R Dept. of Chemistry Dept.of Poli.Sci 1 CH.G.D.C.Sa 1. Dr.S.N.B Dept. of Commerce Dept.of Lib.Sci. 1.V.S.B

1.S.CH.C.

Dept. of Phy. Edn

1. P.R.K Pfewer

To

2.K.R.K & 3.K.H.R &

1.CH.M.L.Com

2.D.V.K 014

Dt.23-8-2023

As per the ISRO Official Website, they are broadcasting the Live Landing of Chandrayan-3 mission today i.e. 23-8-2023, from 5.20PM.

All Staff and Students are invited to come and watch this Historic Eventin the Seminar Hall from 5.20 PM.

> PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Patnadu Dist. 522 439

To TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics. Dept. of Lang. 1.N.S.B 1.Dr.S.M.B 2.Dr.V.U.K 2. L.V.B 3. Dr.M.N.R. 7000 4. S.N.D Sw1 All 2nd Year Classes: Dept. of Economics Dept. of Maths 1.L.S.K 3999 1.Y.C.M. 2.Dr.Y.V.R 1. II B.A 2.B.S.B Carate 2. II B.COM Dept. of Physics Dept.of History 1. Dr.P.S 1. V.R +C 3. II B.SC-MPC 2. Dr.I.S.R 4. II B.SC - MSCS 🛣 Dept. of Chemistry Dept.of Poli.Sci. 1 CH.G.D C-Graft 1. Dr.S.N.B Dept. of Commerce Dept.of Lib.Sci. 1.V.S.B V. 1.S.CH.C 2.K.R.K k 3.K.H.R K 4.Y.I.L 1 Dept. of Computers Dept. of Phy. Edn 1.CH.M.L Um 1. P.R.K Prosay 2.D.V.Kink

3.Ch.C.5 ch

### CIRCULAR

Dt.26-8-2023

It is noticed that some faculty members are not attending assembly. Some are regularly coming late and signing the attendance register even around 9.50 AM. This is inappropriate. Please attend the assembly and sign the register in time.

> A P RESIDENTIAL DEGREE COLL Vijayapuri South Nagarjuna Sac Palnadu Dist 522 438

To TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics. Dept. of Lang. 1.N.S.B V --1.Dr.S.M.B 2.Dr.V.U.K€ 2. L.V.B / 13 3. Dr.M.N.R. 4. S.N.D Sid Dept. of Economics Dept. of Maths 1.L.S.K 1.Y.C.M. 2.Dr.Y.V. 2.B.S.B San 3. Dept. of Physics Dept.of History 1. Dr.P.S 2. 2. Dr.I.S.F 3. Dept. of Chemistry Dept.of Poli.Sci. 1 CH.G.D C-1. Dr.S.N.B 2. 2. 3. Dept. of Commerce Dept.of Lib.Sci. 1.V.S.B V . 1.S.CH.C 2.K.R.K 3.K.H.R 4.Y.I.L Dept. of Computers Dept. of Phy. Edn 1.CH.M.L Class 1. P.R.K 2.D.V.K Duy

3.Ch.C.S Cherry

Dt. 30-8-2023

Sri D. VijayaKumar, CRT Lecturer in Computer Science, shall be henceforth a member of the Infrastructure Committee.

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

Copy to:

1. Sri D. Vijay Kumar, CRT Lecturer in Computer Science

Recoved copy

D. Vorage for 30/8/2023

## A. P Residential Degree College, Vijayapuri South, Nagarjunasagar,

## Macherla Mandal, Palnadu District, Andhra Pradesh.

## Circular

Date: 29.08.2023

Department of History is cordially inviting you all for the online Popular Lecture Programme on "New Career Opportunities with MBA" by Dr. Ramaiah Itumalla, Assistant Professor, Department of Health Management, College of Public Health and Health Informatics, University of Hail, Ministry of Education, Kingdom of Saudi Arabia. Venue of the program is in Auditorium at 3:00 PM on 30-08-2023.

Lecturers

Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

T0.

All Classes

II MPC - Sarath I MPC Problems

II MSCS - sarat I MSCS Sor 30 2 hors

To All Teaching Staff
Notice Boards

# **TEACHERS DAY - 05-09-2023**

All the Teaching, Non-Teaching Staff and Students are cordially invited to the Teachers Day Function i.e. on 05-09-2023.

VENUE: Seminar Hall

TIME : 2.30 P.M.

A.P. RESIDENTIAL DEGREE COLLEG'
NON-TEACHING START Painadu Dist.-522 439

## TEACHING STAFF:

3.Ch.C.S

Dr./Sarvasri/Smt/.  Dept. of Lang	Dept. of Statistics.	Sarvasri/Smt. Office Staff	Staff Nurse: A.S.R Cooks	
1. Dr.S.M.B	1.N.S.B 2.Dr.V.U.K	1. P.V.K.	1.	
2. L.V.B LYB	2.D1. V.O.R 9	2.		
3. Dr.M.N.R		3.K.R.K	2.	,
4. S.N.D 5-1		1 GNR UN'	MPWs 77	0
Dept. of Maths	Dept. of Economi	5. B.P.R 13/M	1.M.S. M. Son 20	1
1. Y.C.M	1. L.S.K. 1/6	6. K.K 7. D.M	2.	1
2. B.S.B Sanige	2.Dr.Y.V.R	ONNE	3.	
3.	<b>r</b>	9. B.G.K	4.	
Don't of Division	Dept.of History	10. M.N	5.	
Dept. of Physics 1. Dr.P.S	1. V.R PA	11. G.R.K		
2.	2.Dr.I.S.R	12. D.M.M		
3.	Fall 1	13.B.L.K	Daily Wage	
Dept. of Chemistry	Dept.of Poli.Sci	14.	1. A.R.R	
1 CH.G.D Cagage	1. Dr.S.N.B	15.	2. D.N.R	
2.	<b>2.</b>	16,	3. D.R D.R. D. S. D. S.	
3. Dept. of Commerce	D 4 87 11 G 1	17. 18.	5. NVK	
1. V.S.B V.	Dept.of Lib.Sci.	IODED ON	6 DAR P. FRADSICOS	
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Dept. of Computers 1.CH.M.L	Dept. of Phy. Edn 1. P.R.K		10. D.G.B DGUNA 5ABU 11. SD.KB るととしていること	1
2. D.V.K				

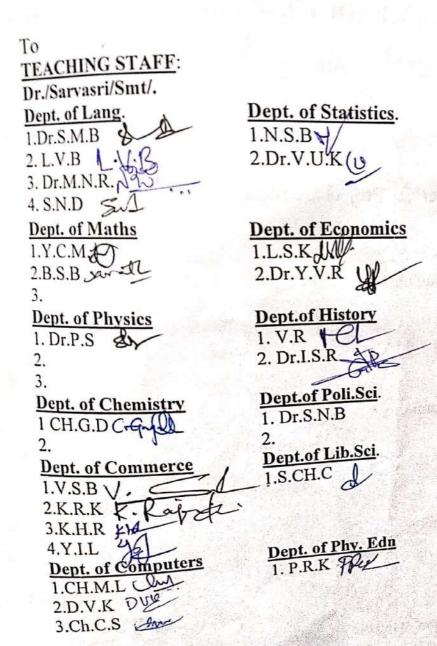
Dt. 2-9-2023

All mentors of Community Service Project are requested to guide the students about the following:

- 1. Objectives of the topic/issue chosen.
- 2. Sample size
- 3. Methodology of sampling
- 4. Types of Questionnaire/s
- 5. Administration of Questionnaire
- 6. Data Analysis
- 7. Reporting writing
- 8. Preparation of PPT
- 9. Presentation of PPT
- 10. Time line for all the above

Mentors are requested to work with the students on the above and get them completed by 10<sup>th</sup> October. Saturday evenings, Sundays and other holidays to be used for the field work.

> ayapuri South Nagarjuna Sag Palnadu Dist 522 439



All Classes: 1. II B.A 2. II B.COM 3. II B.SC-MPC 4. II B.SC - MSCS

Dt. 2-9-2023

All faculty members are already informed that as per ANU authorities minimum attendance required for permission to write University Examinations is 75 percent. Of which 5 percent can be condoned on medical grounds.

Please inform the same to all your loco-wards and their parents.

Leave applications by students should be submitted in duplicate (one copy for loco-parent and one for office). Loco-parents are requested to write clearly whether they are recommending the grant of leave or not. If necessary loco-parents should talk to the parents. If loco-parent recommends in writing the granting of leave the ATP will grant leave.

All students leaving campus should sign in the Movement Register in Principal's office after handing over the permission letter. After returning also they should sign.

While recommending leave the loco-parents should keep in mind the 75% attendance requirement and make it clear to their wards and parents. The daily attendance is made available through the links pinned in the staff and students groups.

Loco-parents are requested to keep the postal address and phone numbers of their wards and parents and submit a copy of the same, duly signed by the loco-ward and loco-parent to the office AFTER verifying them with the parents. The proforma is enclosed herewith. To be submitted on or before 11-9-2023.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEG

Vijayapuri South Nagarjuna Sagar,

Palnadu Dist-522 439



CIRCULAR

Date: 7-9-2023.

All the loco-parents are hereby requested to conduct Elections for mess member and loco-leader from their respective wards of 1<sup>st</sup> & 2<sup>nd</sup> year students from all groups during the Sixth Hour on <u>7-9-2023</u> (i.e. 4.00 to 5.00 P.M)

This will enable the smooth functioning of college and hostel activities.

The Loco-parents should instruct their wards to suggest for a unanimous election of their loco-leader and mess member from each loco team as far as possible. They are requested to submit the list of loco-leader, and mess member, to the Principal immediately after the successful compeletion of the above said process.

ATP POLIZ

PRINCIPAL
PRINCI

This is to inform that all the second year students who are undergoing for short-term internship have to report to college on 18th September 2023 with all relevant documents, Certificates, reports and PPTs.

All the students must present PPTs in the college from 19th September to 21th September.

The Classes for V Semester B.Sc (MPC and MSCS) will be commenced from 22<sup>nd</sup> September.

All the V Semester B.A & B.Com students should submit their long-term i.e Semester internship details to their HODs on or before 22<sup>nd</sup> September.

All the HODs are requested to submit the Long-term internship details to IQAC Co-Ordinator before 23rd September.

All the HODs are requested to make sure that the B.A & B.Com students join in long-term internships from 25th September 2023.

All the mentors of CSP are requested to submit the hard copy of the questionnaire and sampling methodology & size before 14th September 2023 to IQAC Co-Ordinator without fail.

All the faculty

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B

2. L.V.B

3. Dr.M.N.R.

4. S.N.D.S.1

Dept. of Maths

1.Y.C.M.

Dept. of Physics

1. Dr.P.S

Dept. of Chemistry

1 CH.G.D C-Grange

Dept. of Commerce 1.V.S.B V

2.K.R.K K-

3.K.H.R KY 4.Y.I.L \

Dept. of Computers

1.CH.M.L () 2.D.V.K Dun

3.Ch.C.S

Dept. of Statistics.

1.N.S.B M

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

Dept.of History 1. V.R +P

2. Dr.I.S.R

Dept.of Poli.Sci. 1. Dr.S.N.B

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn 1. P.R.K (Page

Principal

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar. Palnadu Dist.-522 439

Dt.14-8-2023

All staff and students are hereby informed that the Flag Hoisting Ceremony on the occasion of 77th Independence Day will start as 8.00AM on 15-08-2023.

Attendance is mandatory. Staff members unable to attend due to being on leave or out of station should attend the ceremony in a government institution and submit attendance certificate in the original along with GPS photos when reporting to the college.

> Vijayapuri South Nagarjuna S Palnadu Dist 522 43

# J USCLMSOS] -Sam

# A.P.R.DEGREE COLLEGE, V.P.SOUTH, N'SAGAR: PALNADU DIST.

## CIRCULAR

Dt. 20-9-2023

This is to inform all Course Co-ordinators, Loco-parents, and Mentors that there is pressure from the University authorities to submit fast the short term internship projects marks of 4<sup>th</sup> semester. Hence the PPT presentations should be completed today and the project reports and marks are to be submitted to the TPO without fail by tomorrow i.e. 21-9-2023 morning.

A.P. RESIDENTIAL DEGREE COLLECT Vijayapuri South Nagarjuna Saga Palnadu Dist. 522 439

To Dr.S.Nayeem Banu, ATP

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B 2. L.V.B 1 18

3. Dr.M.N.R. 2002

4. S.N.D 84

Dept. of Maths

1.Y.C.M. 2.B.S.B

3.

Dept. of Physics

1. Dr.P.S &

2.

3.

Dept. of Chemistry

1 CH.G.D 2.

3.

Dept. of Commerce

1.V.S.B V. 2.K.R.K K. Ray

3.K.H.R 4.Y.I.L

Dept. of Computers

2.D.V.K

3.Ch.C.S

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

**Dept.of History** 

1. V.R +el

2. Dr.I.S.R

Dept.of Poli.Sci.

1. Dr.S.N.B

2,

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K

## CIRCULAR

Dt. 27-09-2023

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00P.M. to 10.00 P.M. Physical Director and Staff Nurse are to follow the schedule given by APREIS for holidays. If there are any issues on holidays please bring them to the notice of ATP / Dy. Warden or Principal. Log in and Log out register available with the day & night watchmen.

S. No	Date	Day Duty Lecturer	Night Duty Lecturer
1	01-10-2023	Sri. N.S.B	Sri C.G O-Grange
2	02-10-2023	Smt V.R 4-0	Dr. M.N.R - Dr.M. Sh
3	08-10-2023	Dr.Sk.Md.B	Dr.V.U.K _ DV.V.v204~
4	14-10-2023	Sri Y.Ch.M	Sri Y.I.L Jmaxle
5	15-10-2023	Smt.S.N.D Sud	Sri L.V.B L. Veny Belse
6	29-10-2023	Dr.K.R.K Dr. K. Rajk	Sri. K.H.R
7	05-11-2023	Let. D.V.K Dull	Dr. Y.V.R
8	11-11-2023	Sri.Ch.C.S club	Sri L.S DA
9	12-11-2023	Sri V.S.B V.	Sri S.Ch.C
10	19-11-2023	Dr.P. S Q	Dr.I.S.R
11	26-11-2023	Sri B.S.B Sant	Sri C.G C. Gay Qa

Reserve:

1. Dr.Sk.Md.B

2. Sri L.S

ATP TOTAL 23

To Hostel & College Notice Board

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE

Vijayapuri South Nagarjuna Sagar,

Palnadu Dist.-522 439

## **Night Study Schedule**

Date: 27-09-2023

Smt. / Dr. Day	Name of the Lecturer	Area
	KHR KID	Dormitories
MON	BSB sarate	College Block
	LSK 294	Dormitories
TUE	MNR SE	College Block
5 5 6	LVB / NB	Dormitories
WED	YIL gmainle	College Block
	YVR Y	Dormitories
THU	ISR ST	College Block
	CG e-Gagalle	Dormitories
FRI	SCHC d	College Block

The lecturers on night study duty are requested to walk around and ensure that all students are studying either in the dormitories or classrooms. The students should not use mobiles or chit chat or roam around. Night Study register is available with the night watchman.

Reserve Duty:

Sri/Smt./Dr.

1. YCM (2

2. VSB \

Vijayapuri South Nagarjuna Sagar

To Hostel & College Notice Board

#### CIRCULAR

Dt. 27-09-2023

All the member of Teaching Staff who are drafted for supervised study duty and night study duty (as per the instructions of Hon'ble Secretary) are requested to attend the Schedule from 26-09-2023. The following is the schedule of supervised study duty and night study duty for the Academic Year 2023-2024. All the Loco-parents are requested to prevail upon their wards to attend supervised study and night study without fail. The lecturers on supervised study duty are requested to ensure that students stay in the respective classrooms from 6.30 to 7.30 p.m. They should not be allowed to go to dormitories or use mobile phones or chit chat during the study hours.

## Supervised Study Schedule

Sri / Smt. / Dr.

Day	Coal India Dormitory	New Classrooms First Floor	RUSA Lab First Floor	New Classrooms Ground Floor
MON	LVB JUB	KHR 14	YCM Q	VUK (
TUE	MNR SPS	VSB V	PS &	DVKDW
WED	VR.	KRK &	SND Sw1	NSB Y
THU	YVR UD	ISR J	BSB sanith	CHCS out
FRI	SCHC &	LSK DA	YIL OF	Clyplica

Timings: 6.20 First Bell

6.25 Second Bell

Reserve: Dr. Sk. Mohammad Bhasha

Supervised Study Hour: 6.30 to 7.30pm

Sri P.Rama Krishna, Physical Director will attend the Supervised Study

duty from Monday to Friday

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEG'

"ayapuri South Nagarjuna Sagar,
Palnadu Dist,-522 439

## **CIRCULLAR**

All the First & second year students are inform that ,Second Mid - Examinations will be conducted from 28/06/2023 to 03/07/2023. Time -Table is given All the First & second year students are information will be conducted from 28/06/2023 to 03/07/2023. Time-Table is given below. All the concerned subject Lecturers are requested to conduct Mid-Examinations for 30 Marks as per the following Time-Table in their respective class rooms by

Date	SS		FIRST YEAR (S	emester-II)				Time-Table in their resp	Dective class rooms by
		B.A	B.COM	B.SC(M)	B.SC(CS)	- 7	SECOND Y	EAR (Semester-IV)	
	FN	ENG	ENG	ENG		B.A HISTORY &	B.COM	B.SC(M)	B.SC(CS)
28/06/2023 WEDNESDAY	- T			ENG	ENG	CULTURE OF ANDHRA	CORPORATE ACCOUNTING	REAL ANALYSIS	REAL ANALYSIS
	AN	TEL/SAN	TEL/SAN		1	INDIAN POLITICAL	COCT		
es varyant.			TEV SAIN	TEL/SAN	TEL/SAN	PROCESS	COST AND MANAGEMENT ACCOUNTING	ELECTRICITY, MAGNETISM AND ELECTRONICS	SAMPLING TECHNIQUES AND DESIGN OF
	FN	icī	ICT		Filed Co.	ECONOMIC			EXPERIMENTS
30 /06/2023 (FRIDAY)	- 200			ICT	ICT	DEVELOPMENT IN INDIA& AP	INCOME TAX	INORGANIC, ORGANIC AND PHYSICAL CHEMISTRY	OBJECT ORIENTED
(INDAT)	ANI	JOURNALISTTIC	BUSINESS	FOOD	FOOD				AVAL HTIW
	AN	REPORTING	COMMUNICATION	ADULTERATION	ADULTERATION	HISTORY OF MODERN WORLD	BUSINESS LAWS	LINEAR ALGEBRA	LINEAR ALGEBRA
	FN	SERVEY REPORTING	FINACIAL	SOLAD FAIDORS		WESTERN			in the second
01 /07/2023 (SATURDAY)	FIN	/	ACCOUNTING	SOLAR ENRGES	SOLAR ENRGES	WESTERN POLITICAL	AUDITING	MODRAN PHYSICS	APPLIED STATISTICS
(SATORDAY)	AN	MEDIEVAL INDIAN	BUSINESS	SOUR SEALUTION	The second second	THOUGHT STATISTICAL	GOODS AND		
	AIN	HISTORY AND CULTURE	ECONOMICS	SOLID GEOMETRY	SOLID GEOMETRY	METHODS FOR ECONOMICS	SERVICETAX	INORGANIC AND PHYSICAL CHEMISTRY	OPERATING SYSTEM
03/07/2023	FN	BASIC ORGANS OF THE GOVERNMENT	BANKING THEORY & PRACTICE	WAVES OPTICS	PROBABILITY THEORY AND DISTRIBUTION	177-2			
(MONDAY)	AN	MACRO ECONOMIC ANALYSIS	LOGISTICS & SUPPLYCHAIN MANAGEMENT	ORGANIC AND GENERAL CHEMISTRY	DATA STRUCTURES USING "C"	·>\ \		4	

Examination Timings: F.N: 10:00AM to 12.00AM ,: 03.00pm to 05.00 PM

Dr. V. Uday W\_ 1/C Examinations 23/06/2023

PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar,

#### CIRCULAR

Dt. 30-09-2023

The following Lecturers are constituted as a committee to verify the Original Certificates of Manpower and submit their report by the morning of 3-10-2023.

1. ATP

Dr.S.Nayeem Banu

2. HOD - Commerce

Dr.SK.Md.Basha

3. HOD - MSCS & Deputy Warden -

Smt.Ch.Madhavi Latha

PRINCIPAL
PRINCIPAL
A.P. RESIDENTIAL DEGREE COLLAGE
Vijayapuri South Nagarjuna Sac
Palnadu Dist.-522 439

Dt. 23-11-2023

1. It is noticed that attendance in classrooms during Supervised Study is not taken for the past many weeks.

- 2. Third year students are not attending Evening Assembly and Supervised Study in spite of clear instructions to students and loco-parents, Course Coordinators, ATP.
- 3. In spite of clear instructions that students should study in classrooms only during Supervised Study they are allowed to go the dormitories after the assembly. Especially third and second years.
- 4. Lecturers on supervised study are to take this seriously.

5. ATP is requested to take necessary measures.

Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

Pring.

## CIRCULAR

Dt. 09-01-2024

As per the instructions given by the Secretary, APREIS, through proceedings dt.7.1.24 all APREIS institutions have to strive for 100 percent results. If there are any students who are slow learners special classes/ measures have to be taken for them. Hence all faculty are requested to follow the instructions scrupulously.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEC

Vijayapuri South Nagarjuna Sag

Palnadu Dist.-522 439

CIRCULAR

Dt. 05-01-2024

All the HoDs ,faculty and, students are hereby once again informed that from now onwards all internships are to be done in the list of courses and organisations approved by the APSCHE or Hon'ble District Collector . As per the instructions of APSCHE/ ANU to do internships in courses or organizations outside of these lists prior approval of the university authorities is required. These instructions of the authorities are to be followed by all carefully.

I.P. RESIDENTIAL DEGREE COLLECTION OF THE PRINCIPAL VIJAYAPURI South Nagarjuna Sagar Palnadu Dist.-522 439

Dt. 28-12-2023

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00P.M. to 10.00 P.M. Physical Director and Staff Nurse are to follow the schedule given by APREIS for holidays. If any change is required, the request is to be made in writing and with the permission of the Principal. Log in and Log out register available with the day & night watchmen.

S. No	Date	Day Duty Lecturer Dr. / Sri / Smt.	Night Duty Lecturer Dr. / Sri / Smt.
1	07-01-2024	SND	DVK
2	26-01-2024	PS	CS
3	28-01-2024	VSB	NSB
4	04-02-2024	KRK	YVR
5	10-02-2024	BSB	CGG
6	11-02-2024	KHR	MNR
7	18-02-2024	VUK	LSK
8	25-02-2024	VR	YCM

Reserve:

Dr. Sk. Mohammad Bhasha

To Hostel & College Notice Board

A.P. RESIDENTIAL DEGREE COLL Vijayapuri South Nagarjuna Saga-Palnadu Dist.-522 439

CIRCULAR

Dt. 27-12-2023

All the member of Teaching Staff who are drafted for supervised study (as per the instructions of Hon'ble Secretary) are requested to attend the following schedule from 27-12-2023 to 10-01-2024. In view of semester exams of First and Final year students.

# Supervised Study Schedule

Sri / Smt. / Dr.

Date	II B.A. & B.Com.	II B.Sc. MPC & MSCs
27-12-2023	VR	SND
28-12-2023	YVR	BSB
29-12-2023	LSK	CHCS
01-01-2024	KHR	YCM
02-01-2024	VSB	MNR
03-01-2024	KRK	NSB
04-01-2024	DVK	PS
05-01-2024	CG	VUK
08-01-2024	VR	SND
09-01-2024	YVR	BSB
10-01-2024	LSK	KHR

Timings: 6.20 First Bell

6.25 Second Bell

Reserve: Dr. Sk. Mohammad Bhasha

Supervised Study Hour: 6.30 to 7.30pm

Sri P.Rama Krishna, Physical Director will attend the Supervised Study duty from Monday to Friday

PRINCIPAL Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

# Night Study Schedule

Date: 27-12-2023

Sri / Smt. / Dr.

Day	Name of the Lecturer
MON	KHR
TUE	MNR
WED	BSB
THU	YVR
FRI	LSK

The lecturers on night study duty are requested to walk around and ensure that all students are studying either in the dormitories or classrooms. The students should not use mobiles or chit chat or round around. Night Study register is available with the night watchman. The above schedule is from 27-12-2023 to 10-01-2024.

## Reserve Duty:

Sri/Smt./Dr.

1. CG

2. YCM

3. VSB

To Hostel & College Notice Board

PRINCIPAL VIJayapuri South Nagarjuna Sag. Palnadu Dist.-522 439

#### CIRCULAR

Dt. 06-01-2024.

As per the instructions of Hon'ble Secretary,
APREIS, to follow the ANU Calendar with regard to holidays
all the staff and students are hereby informed that Pongal
Holidays are from 13.01.2024 to 18.01.2024. Loco-parents
are requested to inform the same to the students and parents.

To Staff WhatsApp Brown A Notice Boards.

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CIRCULAR

Dt. 07-02-2024

As per the instructions of APSCHE authorities Dr. S. Nayeem Banu, Lecturer in Political Science and IQAC Co-ordinator, is herewith relieved from the AN of 8.2.24 to attend ON Duty the One Day State Level Workshop on "NAAC Re-accreditation: Issues and Challenges" for Degree Colleges on 9.2.24 at Nirmala College of Pharmacy, Mangalagiri.

TA and DA shall be paid as per APREIS norms.

PRINCIPIRAL

A.P. RESIDENTIAL DEGREE COLLE Vijayapuri South Nagarjuna Saga-

Palnadu Dist.-522 439

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## **CIRCULAR**

Dt. 19-02-2024

All HoDs and subject lecturers of Arts, Commerce, MPC, MSCS are requested to go through the edx courses that are of use and manageable for the students and make a list of them . They are requested to discuss with the students and encourage them to do these courses. And submit the list of edx courses and the names of the students to the Principal by 12 noon if 20.2.24. Pl take this as URGENT as we have to submit data to the University authorities.

Dr. Sk. M. Basha ,TPO , is requested to co-ordinate and gather information as per the pro-formas sent by the authorities.

> Vijayapuri South Nagarjuna Sagar Palnadu Dist.-522 439

## CIRCULAR

Date: 23-03-2024

All the member of Teaching Staff who are drafted for supervised study duty and night study duty (as per the instructions of Hon'ble Secretary ) are requested to attend the Schedule from 23-03-2024. The following is the schedule of supervised study duty and night study duty for the Academic Year 2023-2024. All the Loco-parents are requested to prevail upon their wards to attend supervised study duty and night study duty without fail.

## Supervised Study Schedule

Sri / Smt. / Dr.

Day	Coal India Dormitory	New Classrooms Ground Floor / First Floor	RUSA Lab First
MON	YCM	KHR	KDRACE
TUE	MNR	PS	DVK
WED	VR	VMK	VUK
THU	YVR	BSB	CHCS
FRI	7KMD 1	LS	TSL T.

Timings: 6.20 First Bell

6.25 Second Bell

Supervised Study Hour: 6.30 to 7.30pm

Reserve Duty: SMB

The Physical Director will attend the Supervised Study duty from Monday to Friday.

A.P. RESIDENTIAL Days Vijayapuri South Nagarjuna Palnadu Dist. 522 439

# A.P.R.DEGREE COLLEGE, V.P.SOUTH, N'SAGAR :: PALNADU CIRCULAR ( HOLIDAY DUTIES )

Dt. 23-03-2024

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students from 10.00A.M. to 5.00 P.M. Physical Director and Staff Nurse are to follow the schedule given by APREIS for holidays. If any change is required, the request is to be made in writing and with the permission of the Principal. Log in and Log out register available with the day & night watchmen.

S. No.	Date	Name of the Lecturer Dr. / Sri / Smt.	Sig. of the Lecturer
1	24-03-2024	VUK	ger salae a e a aye.
2	25-03-2024	LSK	Jx1/-
3	29-03-2024	@ TSL ?	J
4	31-03-2024	OVE KORS	77.3.24
5	05-04-2024	VR	
6	07-04-2024	YVR	
1	09-04-2024	(SL) DUK Q	18-Ly 1-12/a-
8	11-04-2024	MNR	A STATE OF THE STA
9	13-04-2024	VMK	
10	14-04-2024	KHR e	
W	17-04-2024	CDD CS X7.	3.24 XW6
12	21-04-2024	KMD	20m-JL
13	28-04-2024	LSK	1011

Physical Director

: P. Paure pert

2. Staff Nurse

Principal NCIPAL A.P. RESIDENTIAL DEGREE VIjayapuri South Nagarjuna Palnadu Dist. 522 439

#### CIRCULAR

Dt02.04.2024

The IQAC/NAAC Coordinator Dr. Sk. Nayeem Banu ,Lecturer in Political Science, is requested to submit in writing a detailed criterion wise report on the AQAR 2022 - 2023 work status as of today i.e. 2.4.24 . She is requested to take necessary steps to get the work completed in time before the end of April. She is also requested to review carefully all the quantitative and qualitative metrics already prepared and submitted to IQAC and see where they need improvement/additional documents/corrections etc..She is also requested to collect all necessary hard copies of documents, activities registers, teaching diaries etc. for safe keeping with the IQAC..

from office side or otherwise is required.

Vijayapuri South Nagarjuna Sagar Palnadu Dist.-522 439

CIRCULAR

Dt.05.04.2024

Due to rising temperatures the college timings from tomorrow ie 6.4.24 shall be 9 am to 1 pm until further orders. However if necessary for college work all staff should be available in the afternoons/evenings.

The Deputy Warden is requested to provide as much butter milk as possible pl. Staff Nurse and all loco-parents are requested to keep an eye on the health and hygiene of all students/locowards on a daily basis.

SN and PD are requested to visit the students both morning and evening.

Students should play indoor games only to relax.

Principal

Dt. 29-04-2024

The Government of Andhra Pradesh has ordered that every degree college must go for NAAC accreditation without delay. Accordingly Hon'ble Commissioner for Collegiate Education has instructed all colleges to apply for NAAC accreditation without delay. Hence APRDC will be applying for NAAC 2nd cycle accreditation in 2024-2025.

The AQAR of 2022-2023 and of next year are extremely important in this context. The responsibility on criterion in-charges and NAAC Coordinator and the Principal is all the more this year. Hence all criterion in-charges and the coordinator are requested to double check everything before submission.

As tomorrow i.e.30.4.24 is the last day for submission of AQAR 2022-2023 and as some work is still pending, and as temperature is high today and tomorrow ie 29.4.24 and 30.4.24 college timings will be 9 am to 1 pm and 4 pm to 6 pm .

All Guest Faculty and office staff are requested to assist.

Dr. Nayeem Banu, NAAC Coordinator, is requested to supervise and co-ordinate. The AQAR has to be submitted at least on 30.4.24.

Thanking you all.

PRINCHIMA

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar

Dr.S.N.B., NAAC Coordinator

Criterion in-charges:

Dr.S.M.B

CH.M.L Chry

N.S.B

Dr.V.U.K

D.V.K Dus

Dr.P.S

Ch.C.S CL-1

DUK

mus.

xie Kikkesmondal

#### CIRCULAR

Dt. 16.5.24

The following faculty are constituted as Admissions Committee for the year 2024-2025.

- 1.Dr SK.Md. Basha, CRT Lecturer in English
- 2. Smt CH.Madhavi Latha, CRT Lecturer in Computer Science
- 3. Sri N. Satish, CRT Lecturer in Statistics
- 4 Sri V. Uday Kumar, CRT Lecturer in Statistics
- 5. Sri D. Vijay Kumar, CRT Lecturer in Computer Science
- 6. Dr P. Sudhakar, CRT Lecturer in Physics
- 7. Sri Ch. Chandrasekhar, CRT Lecturer in Computer Science
- 8. SriP. Vamsi Krishna, Sr. Asst
- 9. SriB.Padma Sekhar Rao, RA

Dr Sk.M.Basha shall be the incharge for admissions.

Dr S.Nayeem Banu, Lecturer in Political Science, is requested to supervise.

Where necessary assistance of other Faculty is to be taken. The APREIS authorities announced First Phase Councelling for APRDC on 23- May-2024 in Pareeksha Bhavan, Guntur.

> A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar

Palnadu Dist. 522 439

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Dt. 16-06-2024

As per the instructions of the office of Hon'ble Special Commissioner for Collegiate Education all the regular teaching and non teaching staff, Contractual staff and Guest Faculty are hereby instructed to be present in the college by 9.30 am of 20.05.2024 WITHOUT FAIL. The Hon'ble Special Commissioner is visiting the college on 21st. Joint Secretary garu of APREIS is also coming to the college for this purpose.

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### A.P.R.DEGREE COLLEGE, V.P.SOUTH, N'SAGAR:PALNADU DIST

#### Circular

Dt. 16 -06-2024

As per the orders of the Hon'ble Secretary, APREIS, dt:15-05-2024 the following staff are instructed to report at Pareeksha Bhavan ,Guntur , by 3.00 PM of 22-05-2023 without fail to make necessary arrangements for the 1st phase counselling of APRDC to start on 23-05-2024.

- 1.Dr SK.Md. Basha, Lecturer in English
- 2. Smt CH.Madhavi Latha, Lecturer in Computer Science
- 3. Sri N. Satish, Lecturer, Statistics
- 4 Sri V.Uday Kumar, Lecturer in Statistics
- 5. Sri D. Vijay Kumar, Lecturer in Computer Science
- 6. Dr P. Sudhakar, Lecturer in Physics
- 7. Sri Ch. Chandrasekhar, Lecturer in Computer Science
- 8. SriP. Vamsi Krishna, Sr. Asst
- 9. SriB.Padma Sekhar Rao, RA

#### Circular

Dt. 27-05-2024

The following stock in-charges are instructed to report to the college at 9.30 am of 28.5.24 without fail. All stock registers and physical stocks have to be readied for physical inspection of the committee under the chairmanship of the RJHD, Guntur, appointed by the Hon'ble Commissioner for Collegiate Education. The committee consists of five other senior officers.

Hence all stock in-charges are requested to check and ensure that the stock registers and physical stocks tally .Committee is visiting college in three days.

- 1. Dr SK.Md. Basha, CRTLecturer in English
- 2. Smt CH.Madhavi Latha, CRT Lecturer in Computer Science
- 3. Sri N. Satish, CRT Lecturer, Statistics
- 4 Dr V.Uday Kumar, CRT Lecturer in Statistics
- 5. Sri D. Vijay Kumar, CRT Lecturer in Computer Science
- 6. Dr P. Sudhakar, CRT Lecturer in Physics
- 7. Sri P.Ramakrishna, FTG PD
- 8. SriP. Vamsi Krishna, Sr. Asst
- 9. Sri G.Narsireddy, RA
- 10. Sri K.Koteswara Rao,RA
- 11. SriB.Padma Sekhar Rao, RA

#### Circular

Dt. 29-05-2024

The Committee appointed by Hon'ble Commissioner under the chairmanship of RJHD garu will be visiting the college on 31.5.24. Officers from APREIS also will be coming.

Hence the following stock in-charges are instructed to report to the college at 9.30 am of 30.5.24 and remain available till the completion of the visit without fail .

All stock registers and physical stocks have to be readied for physical inspection of the committee under the chairmanship of the RJHD, Guntur, appointed by the Hon'ble Commissioner for Collegiate Education. The committee consists of five other senior officers.

Hence all stock in-charges are requested to check and ensure that the stock registers and physical stocks tally .

- 1.Dr S.Nayeembanu, Lecturer in Political Science
- 2. Dr SK.Md. Basha, CRTLecturer in English
- 3. Smt CH.Madhavi Latha, CRT Lecturer in Computer Science
- 4. Sri N. Satish, CRT Lecturer, Statistics
- 5 Dr V.Uday Kumar, CRT Lecturer in Statistics
- 6. Sri D. Vijay Kumar, CRT Lecturer in Computer Science
- 7. Dr P. Sudhakar, CRT Lecturer in Physics
- 8. Sri P.Ramakrishna, FTG PD
- 9. SriP. Vamsi Krishna, Sr. Asst
- 10. Sri G.Narsireddy, RA
- 11. Sri K.Koteswara Rao, RA
- 12. Sri B.Padma Sekhar Rao, RA

Vijayapuri South Nagarjuna Sagar Palnadu Dist.-522 439

## AP.RESIDENTIAL DEGREE COLLEGE, VP SOUTH, NAGARJUNA SAGAR

### 138-C Coy, 25(A) Bn. NCC

### CIRCULAR

VP South. Dt: 24-01-2024.

All the members of the Staff and Students are requested to attend the Special Ceremonial Parade on the Occasion of 75th Republic Day celebrations being Held in our college on Friday 26-01-2024 and make it a success.

## THE PROGRAMME IS AS FOLLOWS

8-00	AM	Parade Falls-in
8-05	AM	The ANO invites the Principal
8-10	AM	Parade Commander takes over the parade
8-15	AM	Principal arrives at the dais and parade Commander
		Reports to the Principal
8-20	AM	March past by the ceremonial contingent
8-30	AM	Hoisting of the flag by the Principal & Rashtriya Salute
8-35	AM	Principal's Message
8-55	AM	Sweets Distribution
9-00	AM	Parade Disperses

captain D. Vijeya kumar 24/1/2024

Signature of the ANO

Coffeen. D Vijaya Kullini NCC/01110251 138-C COY 25(A) Bn NC A P Residential Degree College Vijayapuri South N. Sagar PIN 522 439 Guntur Ot AP

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# A.P.R. DEGREE COLLEGE, V.P.SOUTH, N'SAGAR:PALNADU DIST. CIRCULAR ( Revised List of Loco-Parents )

Date: 12-06-2024

The following Lecturers shall be the Loco-Parents for the classes shown against their names. They are requested to maintain Loco-wards registers with all the particulars of the students.

	NAME OF THE LOCO PARENT	SIGNATURE OF THE LECTURER
CLASS	Sarvasri /Dr./ Smt.	
11 B.A.	YVR	
II B.Com.	VMK .	NP
II B.Sc. (MPC)	PS	B
II B.Sc. (M.S.Cs)	VUK CHML	V. Wasay M. B.
III B.A.	SNB	A Trus
III B.Com.	SMB	12 10 12 10
III B.Sc. (MPC)	YCM	a de la companya della companya dell
III B.Sc. (M.S.Cs)	DVK	D. vojayet,



Dt. 20-01-2023.

As per the instructions of Hon'ble Secretary, APREIS, all faculty and Locoparents, Course-Co-ordinators, Incharges, ATP and, Deputy Warden are requested to scrupulourly follow the instructions of the Secretary, APREIS, enclosed here with. Please note especially the points underlined.

PRINCIPAL

PRINCIPAL

Encl: Instructions of Secretary, APREIS, dt: 20-01-2023.

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To

**TEACHING STAFF:** 

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B 2. L.V.B [V6

3. Dr.M.N.R.

4. S.N.D Sid

Dept. of Maths

1.Y.C.M. 2.B.S.B Sar

Dept. of Physics

1.Dr.M.S.B 2.Dr.P.S

3.K.V.K

Dept. of Chemistry

1 M.R.D 2.CH.G.D

3.T.R.N Roud

Dept. of Commerce

1.Dr.B.V.R. Bu 2.V.S.B \/.

3.A.C.V.S.J.P

Dept. of Computers

1.CH.M.L CONS 2.D.V.K DU

3.Ch.C.S iew

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K/

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

Dept.of History

1. V.R

2. Dr.I.S.R

Dept.of Poli.Sci.

1.Y.N.S.C

2. Dr.S.N.B

Dept.of Lib.Sci. 1.S.CH.C

Dept. of Phy. Edn 1. P.R.KAzronlal

CIRCULAR

Dt. 21-01-2023.

All Loco-parents are requested to submit the list of not reported students by 12.30PM today i.e. 21-01-2023 along with reasons and measures taken by the Locoparents in this regard. This information has to be submitted to the Head Office. The ATP, the Deputy Warden are requested to supervise the academics, the hostel etc. carefully as per the instructions of the higher authorities. The HODs/ Course Co-ordinators, Departmental incharges, Internship Incharges, Labs Incharges, PD and, Staff Nurse are requested to ensure the proper maintenance of all records and neatness of

The Senior Assistant and other office staff are requested to maintain all records upto date and keep the office clean.

the environment and labs.

The ATP, Dy. Warden, PD and Staff Nurse are requested to ensure the neatness of the college and hostel campuses. Loco-parents are requested to visit the rooms of their wards regularly and ensure the cleanliness of the dormitories.

PRINCIPAL

#### CIRCULAR

Dt. 23-01-2023.

As per the instructions of the Secretary, APREIS, all subject lecturers are requested to complete the valuation of answer scripts within four days of their subject exam. Pl correct the mistakes and write your comments and suggestions on every script. And show them to the students and then handover to IQAC.

The marks should be entered in the marks register by the fourth day of the subject exam. Please put your signature and date on the answer scripts.

> Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics Dept. of Lang, 1.N.S.B 1.Dr.S.M.B 2. L.V.B LYB 3. Dr.M.N.R. 4. S.N.D Sud Dept. of Economics Dept. of Maths 1.L.S.K 1.Y.C.M 2.Dr.Y.V.R 2.B.S.B Sand **Dept.of History** Dept. of Physics 1. V.R 1.Dr.M.S.B 2. Dr.I.S.R 2.Dr.P.S 3.K.V.K Dept.of Poli.Sci. Dept. of Chemistry 1.Y.N.S.C 1 M.R.D 2. Dr.S.N.B 2.CH.G.D ( & 3.T.R.N Par Dept.of Lib.Sci. Dept. of Commerce 1.S.CH.C 1.Dr.B.V.R & 2.V.S.B V 1. 3.A.C.V.S.J.P Pro

Dept. of Computers

1.CH.M.L 2.D.V.K DUL 3.Ch.C.S cur Dept. of Phy. Edn

1. P.R.K

#### CIRCULAR

Dt. 25-01-2023.

All subject lecturers and loco-parents are requested to note that for late comers examinations will be conducted later after the submission of explanation, hall ticket etc of Constable/GD exam, medical reports etc to the Principal. Loco-parents are already informed that they should collect these explanations and submit the same to the Principal.

Date/s of exams can be intimated only after the submission of explanations.

PRINCIPAL PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B 2. L.V.B | V/3

3. Dr.M.N.R. 75

4. S.N.D gul

Dept. of Maths

1.Y.C.M.

2.B.S.B S

Dept. of Physics

1.Dr.M.S.B 2.Dr.P.S

3.K.V.K

Dept. of Chemistry

1 M.R.D

2.CH.G.DC

3.T.R.N 72

Dept. of Commerce

1.Dr.B.V.R

2.V.S.B

3.A.C.V.S.J.P.Apras

Dept. of Computers

1.CH.M.L しいつ

2.D.V.K SAME 3.Ch.C.S club Dept. of Statistics

1.N.S.B · N

2.Dr.V.U.K/

Dept. of Economics

1.L.S.K @ 2.Dr.Y.V.R Y

Dept.of History

1. V.R +0

2. Dr.I.S.R

Dept.of Poli.Sci.

1.Y.N.S.C

2. Dr.S.N.B

Dept.of Lib.Sci. 1.S.CH.CO

Dept. of Phy. Edn

1. P.R.K.

#### CIRCULAR

Date: 07-01-2023.

All the staff and students are informed that, Mid - Examinations will be conducted from 21/01/2023 to 24/01/2023.. All the concerned subject Lecturers are requested to conduct Mid-Examinations for 15 Marks for first and third semester students and 35 marks for fifth semester students as per the following Time-Table in their respective class rooms by taking Examination Material from the Examination branch.

Date	ss	FIRST YEAR (Semester-1 )				SECOND YEAR (Semester-3 )			-3)	THIRD YEAR (Semester -5 )	
		B.A	в.сом	B.SC(M)	B.SC(CS)	B.A	в.сом	B.SC(M)	B.SC(CS)	B.SC(MPC)	B.SC( CS )
21/01/2023	FN	ENG	ENG	ENG	ENG	T/s	T/s	T/s	T/s	MATHS- Paper-I	MATHS- Paper-I
(SATURDAY)	AN	TEL/S AN	TEL/SAN	TEL/SAN	TEL/SA N	ENG	ENG	ENG	ENG	PHY- Paper-I	STAT- Paper-I
23/01/2023 ( MONDAY)	FN	HIS	ВОМ	MAT	MAT	POL.SCI	AD. ACCOUN TING	РНҮ	STAT	CHEM- Paper-I	COMP-Sci Paper-I
	AN	ECO	FA	PHY	STAT	HIS	B.Stat	CHEMIS TRY	COMP- SCIENCE	MATHS- Paper-II	MATHS- Paper-II
24/01/2023 (TUESDAY)	FN	POL	BUS	CHE	COMP- SCIENCE	ECONO MICS	MARKET UNG	MATHS	MATHS	PHY- Paper-II	STAT- Paper-II
	AN		EVN					-		CHEM- Paper-II	COMP- Sci-Paper

Examination Timings: F.N: 10.30AM to 11.30AM, A.N: 3.00 to 4.00 PM (1st & 3rd Semesters)

F.N: 10.30 to 12.30PM, A.N: 3.00 to 5.00 PM (5th Semester)

1/c Examinations 7/01/23

Principal PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEG. Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

#### CIRCULAR

Dt. 9-01-2023.

The Course Co-ordinators and faculty, teaching Certificate Courses are reuested to submit the list of students registered for the courses along with attendance registers for both theory and practicals. They are also requested to submit the syllabus covered reports for the same on or before 10-01-2023.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang

A.Dr.S.M.B

2. L.V.B 1

3. Dr.M.N.R.

4. S.N.D

Dept. of Maths

1.Y.C.M. 2.B.S.B Sav

Dept. of Physics

1.Dr.M.S.B

2.Dr.P.S

3.K.V.K

Dept. of Chemistry

1 M.R.D

2.CH.G.D

3.T.R.N

Dept. of Commerce

1.Dr.B.V.R

2.V.S.B

3.A.C.V.S.J.P

Dept. of Computers

1.CH.M.L Chy 2.D.V.K DUL

1/3.Ch.C.S own

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K

Dept. of Economics

I.L.S.K dal

√2.Dr.Y.V.R

Dept.of History

1, V.R +02 2. Dr.I.S.R

Dept.of Poli.Sci.

1.Y.N.S.C

2. Dr.S.N.B

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K.

#### CIRCULAR

Dt. 11-01-2023.

All Departmental Incharges are requested to lock and seal the departments and handover the keys to the office for the duration of Pongal Holidays.

PRINCIPAL

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE Vilayapuri South Negeriuna Sagar, Palnadu Dis.

To

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B

2. L.V.B

3. Dr.M.N.R.

4. S.N.D

Dept. of Maths

1.Y.C.M.

2.B.S.B

3.

Dept. of Physics

1.Dr.M.S.B

2.Dr.P.S &

3.K.V.K

Dept. of Chemistry

1 M.R.D

3.T.R.N

2.CH.G.D

Dept. of Commerce 1.Dr.B.V.R

2.V.S.B V.

3.A.C.V.S.J.P

4.

Dept. of Compute

1.CH.M.L CX

2.D.V.K

3.Ch.C.S

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K

**Dept. of Economics** 

1.L.S.K

2.Dr.Y.V.R

Dept.of History

1. V.R

2. Dr.I.S.R

Dept.of Poli.Sci.

1.Y.N.S.C

2. Dr.S.N.B

Dept.of Lib,Sci

1.S.CH.C

Dept. of Phy. Edn

#### CIRCULAR

Dt. 27-01-2023.

The In-charges of Physics, Chemistry, and Computer Science and Furniture are requested to submit unserviceable items lists for submission to the District Convenor who is visiting the college for Physical inspection. They are requested to be available for showing the items to the Convenor.

> PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEG.

Vilayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To

Dr.M.Suresh Babu

Dr.P.Sudhakar

Smt.Ch.Madhavi Latha

#### CIRCULAR

Dt. 30-01-2023.

All mentors are requested to submit pending CSP reports to the Course Coordinators by tomorrow ie 31.1.23. Course Co-ordinators are requested to submit the same to IQAC on 1.2.23.

As first year examinations are postponed the Course Co-ordinators and mentors are requested to complete the presentation of CSP reports in the Power Point Mode by 6th February.

> Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B 2. L.V.B 1 NB

3. Dr.M.N.R.

4. S.N.D Sas

Dept. of Maths

1.Y.C.M 2.B.S.B

Dept. of Physics

1. Dr.P.S 2. K.V.K.

Dept. of Chemistry

1 M.R.D Ro 2.CH.G.D.

3.T.R.N Parot

Dept. of Commerce

1.Dr.B.V.R

2.V.S.B V. 3.A.C.V.S.J.P.A-Prases

Dept. of Computers 1.CH.M.L

2.D.V.K

3.Ch.C.S

Dept. of Statistics.

1.N.S.B "72

2.Dr.V.U.K ()

Dept. of Economics

1.L.S.K 2011

2.Dr.Y.V.R

Dept.of History

1. V.R Ter

2. Dr.I.S.R

Dept.of Poli.Sci.

1. Dr.S.N.B

2.

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K.

#### CIRCULAR

Dt. 2-2-2023.

The following committee is constituted to establish the modalities for keeping all Dormitories, Classrooms, Hostel and College Campus in general, Toilets, Bathrooms, Urinals, Kitchen, Dining Hall etc. always clean and hygienic. Cleaning of Water Tanks, Dustbins etc.

Dr.S.Nayeem Banu

IQAC Co-ordinator & ATP

Dr.SK.Md.Basha

Dy. Warden & Medical Incharge

Sri D. Vijayakumer

ANO4 I/c. Eco Club Physical Director Pocauce Ke

Sri P.Rama Krishna

Sri P. Vamsi Krishna

Senior Assistant

Smt.A.Sudha Rani

Staff Nurse

Please submit the detailed, practicable report in this regard by 6-2-2023.

#### **CIRCULAR**

Dt. 7-2-2023.

Due to the retirement of Dr.B.V.Ramana, Lecturer in Commerce and in-charge of Infrastructure Committee, henceforth Dr.S.Nayeem Banu, Lecturer in Political Science shall be incharge for the same. There shall be a meeting of the Infrastructure Committee at 4.00PM today i.e. 7-2-2023 to discuss the execution of the Bathrooms, Toilets and, Urinals by APMDC under CSR. The APMDC has credited Rs.34,12,298/- to the college for the same.

Infrastructure Development Committee:

1. Dr S.Nayeem Banu, Incharge

2. Dr. SK. Md. Basha

3. Smt. Ch. Madhavi Latha

4. Sri N.Satish Babu

5. Dr. V. Uday Kumar V. Wasal M

6. Dr.P. Sudhakar P. Sudhalala

7. Sri. Ch. Chandra Sekhar ch and

## CIRCULAR

Dt. 6-2-2023.

Dr.S.Nayeem Banu, Lecturer in Political Sciecne, is requested to act as UGC incharge until further orders, in view of the retirement of Dr.B.V.Ramana, Lecturer in Commerce and UGC Incharge.

PRINCIPAL PRINCIPAL

Copy to:

Dr.S.Nayeem Banu, Lecturer in Political Science.

# A.P.R.DEGREE COLLEGE, V.P.SOUTH, N'SAGAR: PALNADU DIST. IQAC- CIRCULAR

Dt. 6-2-2023.

All Lecturers are requested to note the following:

- Teaching diary should be written every day and should be hand written.
- PPTs given should be properly noted on the same day in the Teaching Diary.
- Activities conducted should be noted on the same day in the Teaching Diary as well as in activity register.
- Assignments given should be clearly noted in the Teaching Diary as well as in departmental activity register.
- Students should be encouraged to give seminars and PPTs.
- Occasionally capable senior students as well as juniors should be encouraged to take classes so as to develop their communication skills and personality development.
- Every student should read at least one good text book for each subject.
- Summary writing should be encouraged.

• From the next semester onwards the following format for teaching dairy should be followed.

PIRRINCIPAL

A.P. RESIDENTIAL DEGREE COLLECT Vijayapuri South Nagarjuna Sagar

Palnadu Dist.-522 439

XX 22023

#### CIRCULAR

Dt. 16-02-2023.

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00PM to 10.00PM. PD and Staff Nurse are to follow the schedule given by APREIS for holidays. During the Duty period the Duty Lecturers are requested to see that students are in a disciplined way i.e. washing cloths, studying, playing etc. not indulging in noisy or disturbing behavior in the college and hostel campus.

Sri / Smt. / Dr.

S.No	Date	Day Duty Lecturer	Night Duty Lecturer
1	11-02-2023	ACVSJP AWSO Provid	BSB selle
2	12-02-2023	KVK 🚓	LS K. 19
3	18-02-2023	VSB V. Soll	ISR LVB.
4	19-02-2023	CG CGugles	SCHC J TR Pound
5	26-02-2023	PRD Rust	YCM YVR

They should sign in the Holiday Duty Register kept with the watchman.

ATT 12/23

CIRCULAR

Dt. 16-02-2023.

Hon'ble Secretary, APREIS, instructed Loco-parents to visit the dormitories of their loco-wards everyday and ensure cleanliness and neatness. In view of this, Principal has requested by message and circular all loco-parents to visit the dormitories at least once in two days i.e. at least thrice a week. All Loco-parents were also requested to get the dormitories thoroughly cleaned on Friday from 4.00PM to 5.00PM in their presence. In spite of repeated requests most of the loco-parents simply ignored. If this continues explanation will be called for.

Loco-parents should sign the register available with the PD on Fridays after the cleaning of the rooms by your loco-wards.

All loco-parents should keep in mind that without their serious involment Staff

Nurse and PD cannot ensure the hygiene.

PRINCIPAL PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

## **IQAC - CIRCULAR**

Dt. 21-02-2023.

All the mentors of 2<sup>nd</sup> year students are requested to conduct CSP-PPT presentation on 24-02-2023 and 25-02-2023 under the presence of concerned committees and submit the report to IQAC on 27-02-2023. It is requested that mentors and Loco-parents should treat this as important.

IQAC Co-ordinator

PRINCIPAL

To TEACHING STAFF: Dr./Sarvasri/Smt/.

Dept. of Lang 1.Dr.S.M.B 2. L.V.B 13B 3. Dr.M.N.R.

4. S.N.D Sal

Dept. of Maths
1.Y.C.M. 126
2.B.S.B Samuel
3

Dept. of Physics

1. Dr.P.S

2. K.V.K. 16

Dept. of Chemistry

1 M.R.D D

2.CH.G.D C Cyrl

3.T.R.N Pand

Dept. of Commerce 1.Dr.B.V.R 2.V.S.B 3.A.C.V.S.J.P

4.

Dept. of Computers
1.CH.M.L ()///
2.D.V.K
3.Ch.C,S

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

Dept.of History

1. V.R + CV

2. Dr.I.S.R

Dept.of Poli.Sci. 1. Dr.S.N.B

Dept.of Lib.Sci. 1.S.CH.C

Dept. of Phy. Edn 1. P.R.K Prayle Vijayapuri South Piago na Sagar, Palnadu Dist.-522 439

**CLASSES:** 

1) II BA

2) II B.COM

3) II B.SC(MPC)

4) II B.SC(MSCS)

To Notice Boardy

#### CIRCULAR

Dt. 01-03-2023.

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00PM to 10.00PM. PD and Staff Nurse are to follow the schedule given by APREIS for holidays. During the Duty period the Duty Lecturers are requested to see that students are in a disciplined way i.e. washing clothes, studying, playing etc. not indulging in noisy or disturbing behavior in the college and hostel campus.

Sri / Smt. / Dr.

S. No	Date	Day Duty Lecturer	Night Duty Lecturer
1	05-03-2023	ACVSJP ACUST Prase	BSB santle
√ 2	08-03-2023	KVK to	LS July.
3	11-03-2023	VSB VA	ISR ISR
4	12-03-2023	VRTEW	TAB TAB
5	19-03-2023	CG e. Guld	SCC d
6	22-03-2023	SND	TR Rand
7	26-03-2023	MRD	MNR p. M. SE
8	30-03-2023	YCM &	YVR Y

They should sign in the Holiday Duty Register kept with the watchman.

APP -

PRINCIPAL
PRINCIPAL
A.P. RESIDENTIAL DEGREE COLLEGE
Vijayapuri South Nagarjuna Sagar,
Palnadu Dist.-522 439

### CIRCULAR

Dt. 16-3-2023.

To celebrate the Jayanthi of Sri Potti Sriramulu garu a function is being held in the Seminar Hall at 3.45PM today i.e. 16-03-2023. All students and faculty should attend with out fail and make it a grand success.

> PRINCIPAL A.R. RESTORIVITAL DEGILL Vijayapuri South Nagarjuna Sagar,

Palnadu Dist-522 439

To

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang. 1.Dr.S.M.B

2. L.V.B 以此 3. Dr.M.N.R.

4. S.N.D S.1

Dept. of Maths

1.Y.C.M. 2.B.S.B @~

Dept. of Physics 1. Dr.P.S dev

2. K.V.K. 15

3.

Dept. of Chemistry

1 M.R.D

2.CH.G.D

3.T.R.N Kamp

Dept. of Commerce 1.Dr.B.V.R

2.V.S.B **V** ⋅<

3.A.C.V.S.J.P APPING

Dept. of Computers

1.CH.M.LC 2.D.V.K

3.Ch.C.S

1.N.S.B

Dept. of Statistics.

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R \1

1403/2023 -Dept.of History

1. V.R

2. Dr.I.S.R

Dept.of Poli.Sci.

1. Dr.S.N.B

2.

Dept.of Lib.Sci

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K

**All Classes** 

2. I B.Com

3. I B.Sc (M.P.C)

1. I B.A

6. II B.Com

7. II B.Sc (M.P.C)

9. III B.A 4

11. III B.Sc (M.P.C)

9. III B.A

8. II B.Sc (M.S.Cs) 4. I B.Sc (M.S.Cs)

12. III B.Sc (M.S.Cs) -

#### CIRCULAR

Dt. 24-3-2023.

For teaching purpose or for students if any books are needed/ essential please submit 27-3-2023 the list of such books along with number of copies required and approximate cost.

PRINCIPAL

PRINCIPAL

**I.P. RESIDENTIAL DEGREE COLLEGE** 'ijayapuri South Nagarjuna Sagar, Palnadu Dist.-522 439

To TEACHING STAFF:

Dr./Sarvasri/Smt/.

1.Dr.S.M.B 2. L.V.BLVB

3. Dr.M.N.R.S

4. S.N.D 515

Dept. of Maths 1.Y.C.M.

2.B.S.B san

Dept. of Physics 1. Dr.P.S

2. K.V.K.

3.

Dept. of Chemistry

1 CH.G.D CAMP

2. T.R.N. T. Z

Dept. of Commerce

1.Dr.B.V.R

2.V.S.B

3.A.C.V.S.J.P A pros

Dept. of Computers 1.CH.M.L Chy

2.D.V.K

3.Ch.C.S Q

Dept. of Statistics.

1.N.S.B

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

Dept.of Histor

1. V.R 10

2. Dr.I.S.R

Dept.of Poli.Sci.

A. Dr.S.N.B

2.

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K

#### CIRCULAR

Dt. 27-3-2023.

All faculty are reqested to have a meeting group wise i.e. B.A, B.Com, MPC, MSCs and plan club activities - Quiz, Debate/Elocution, Mock Interview, PPT presentations etc. - PLPs (online, offline), model tests for PG entrance exams, mock tests for competitive examinations from 1-4-2023 to 30-7-2023 (8-5-2023 to 4-6-2023 is Summer Vacation). Club actuities should be conducted on Friday Saturday.

Please submit the departmental and group wise action plans by 31-3-2023.

> PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Saga. Palnedu Dist-522 439

To

TEACHING STAFF:

Dr./Sarvasri/Smt/.

Dept. of Lang.

1.Dr.S.M.B

INF 2. L.V.B 3. Dr.M.N.R.

4. S.N.D Sul

Dept. of Maths

1.Y.C.M.

2.B.S.B Sar

Dept. of Physics

1. Dr.P.S 30 2. K.V.K.

Dept. of Chemistry

1 CH.G.D (Lev 2. T.R.N. Zavald

Dept. of Commerce

1.Dr.B.V.R

2.V.S.B √.< 3.A.C.V.S.J.PAPras

Dept. of Computers

1.CH.M.L Clry

2.D.V.K 214 3.Ch.C.S CW Dept. of Statistics.

1.N.S.B 4/6

2.Dr.V.U.K (1)

Dept. of Economics

1.L.S.K

**Dept.of History** 

1. V.R +04

2. Dr.I.S.R

Dept.of Poli.Sci.

1. Dr.S.N.B

Dept.of Lib.Sci.

1.S.CH.C

Dept. of Phy. Edn 1. P.R.K

#### CIRCULAR

Dt. 31-03-2023.

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00PM to 10.00 PM. PD and Staff Nurse are to follow the schedule given by APREIS for holidays. If there are any issues on holidays please bring them to the notice of ATP / Dy. Warden or Principal. Log in and Log out register is available with the day / night watchman.

S. No	Date	Day Duty Lecturer	Night Duty Lecturer
3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	02-04-2023	Sri V.Sowri Babu V.	Sri L. Sudhakar
2	05-04-2023	Dr.I. Sudarsana Rao	Sri K.V. Kondaiah
3	07-04-2023	Sri Y.Ch. Meeravali	Sri B. Sarath Babu Sarat
4	08-03-2023	Smt Rani	Sri S.Ch.Chennaiah
5	09-04-2023	Sri T. Ramanjaneyulu 2	Sri C.Gangadhar C. Caylo
6	14-04-2023	Smt. S. Niraja Devi	Dr.M.Naga Raju. Dr.M.Naga
7	16-04-2023	Dr. P. Sudhakar	Sri L. Vinay Babu LVB
8	22-04-2023	D. V. Pajani Kumar	Dr. V. Uday Kumar
9	23-04-2023	Smt. Ch. Madhavi Latha	Dr. Y. Venkat Rao
10	30-04-2023	Lt. D. Vijay Kumar Duy	Sri N.Satish Babu

#### Reserve

Sri Ch.Chandra Sekhar

Vijayapuri South Nagarjuna Sagar, Palnadu Dist -522 439

### CIRCULAR

Dt. 13-4-2023.

All the Teaching, Non-Teaching Staff and Students are hereby informed that due to increasing temperatures and danger of sunstrokes to students and staff hence forth the college working hours shall be 8,30AM to 1.30 PM. Classes should be taken from 8,30AM to 1.30 PM. This time table will be in effect from 15-4-2023 to 7-5-2023 only. If there is any emergency or college related work the staff should be available. Supervised study and other duties will be as usual. Loco-parents are requested to check the health of their wards on a daily basis. All teaching staff are requested to ensure proper studies by the students.

PRINCIPAL
PRINCIPAL
A.P. RESIDENTIAL DEGREE COLLEC
Vijayapuri South Nagarjuna Saga:

Palnadu Dist.-522 439

### CIRCULAR

Dt. 1-5-2023.

All lecturers are requested to correct the mid-semester papers, show them to the students, and hand them over in the O/o Principal with in three days from the date of the examination. And marks should be posted by the forenoon of 6-5-2023 in the Internal Marks Register without fail.

All loco-parents are requested to take the required number of proformas to be sent to the parents with percentage of marks obtained and percentage of attendance and fill them along with their observations regarding the student and hand over the same to the office by 6-5-2023.

Please take two copies of the proformas for each student - one for posting and one for office purpose. And please sign her fold.

PRINCIPAL
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A.P. RESIDENTIAL DEGREE COLLEGE
Vileyapuri South Nagarjune Sagar,

Palnadu Dist.-522 439

#### CIRCULAR

Dt. 1-5-2023.

A Career Guidance Programme on SSC Jobs is arranged today i.e. 1-5-2023.

Venue: Seminar Hall

Time: 11.15 A.M.

#### **PROGRAMME**

- 1. Student Counselling and Career Planning.
  - By Director Dr. Durga Prasad.
- SSC CGL Notification Analysis- Vacancies, Qualification, age limit, Fee, syllabus, scheme of examination and negative marking.
  - By Ravi Kumar, Inspector, GST
- 3. Description of SSC CGL posts- job profile, nature of work, pay and promotional aspects.
  - Tapan Krish, Inspector, GST
- 4. Target SSC- Preparation strategy, Study Plan, Book list, mock tests, time management, do's and don'ts e.t.c
  - By G Alekhya, Inspector, Customs.
- 5. Life after SSC CGL
  - -By Ramesh Raju K, Superintendent, Customs

All loco-parents are requested to ENSURE total attendance of the students immediately after the morning examination. All Lecturers are requested to assist the loco-parents in this regard.

All staff should also participate and make it a grand success.

PRINCIPAL
PRINCIPAL

I.P. RESIDENTIAL DEGREE COLLEGE
Vijayapuri South Nagarjuna Sagar,
Palnadu Dist.-522 439

#### CIRCULAR

Date: 4-5-2023.

All the Teaching and Non-Teaching Staff are cordially invited to monthly dinner at 12.30PM tomorrow i.e. 5-5-2023.

Vijayapuri South Nagarjuna Saga Palnadu Dist.-522 439

To:

### TEACHING STAFF:

3. Ch.C.5 - c

### NON-TEACHING STAFF:

Dr./Sarvasri/Smt/.  Dept. of Lang.  1. Dr.S.M.B  2. L.V.B  3. Dr.M.N.R R.  4. S.N.D Social  Dept. of Maths  1. Y.C.M Social  2. B.S.B Social  3.  Dept. of Physics  1. Dr.P.S  2. K.V.K  3.  Dept. of Chemistry  1 CH.G.D C. Govern  2. T.R.N P.  3.  Dept. of Commerce  1. V.S.B V.  2. K.R.K  3. K.H.R  4. K.D.R M.	Dept. of Statistics.  2.Dr.V.U.K.  Dept. of Economi  1. L.S.K. 2.Dr.Y.V.R  Dept. of History  1. V.R  2.Dr.I.S.R  Dept. of Poli.Sci.  1. Dr.S.N.B  2.  Dept. of Lib.Sci.  L.S.CH.C	Sarvasri/Smt.  Office Staff  1. P.V.K. 2. 3.K.R.K 1011 4. G.N.R 5. B.P.R 1011 8. V.V.V.B. 9. G.R.K 10. M.N. 11. D.M.M 11. D.M.M 12. B.G.K 13. 14. 15. 16. 17. 18. 19.B.T.R 20. SK.M.I. 21.P.C.S 1011	Staff Nurse: A.S.R & Cooks  1.  2.  MPWs 1.M.S. 2. 3. 4. 5.  Daily Wage 1. A.R.R 2. D.N.R.D. S. J.R.B 4. M.M 5. NVK 6. P.A.R 7. K.R K. P.Y.L. 8. J.R.B 9. V.N.R
Dept. of Computers  1.CH.M.L	Dept. of Phy. Edn  1. P.R.K Power		10. D.G.B 11. SD.KB zでんっぷっ
2. D.V.K Duy			

## CIRCULAR

Date: 27-05-2023

As per the instructions of higher education authorities an online staff meeting will be held tomorrow i.e. 28-05-2023 at 10.am through Microsoft meet to discuss the conversion of Three Majors into Single Majors. All in-charges and all faculty are requested to attend without fail. The link will be posted tomorrow morning and the faculty can connect through browser.

Principal PRINCIPAL A.P. RESIDENTIAL DEGREE COLLEGE Vijayapuri South Nagarjuna Sagar, Ralnadu Dist.-522 439

#### CIRCULAR

Dt.06-06-2023

It is requested to all the Teaching Staff to commence the classes from Thursday i.e. 8-6-2023 for 1st year, 2nd year & 3rd year students without fail, in view of forthcoming Semester Examinations.

ATP

Vijayapuri South Nagerjana Sagar, Palnadu Dist.-322 433

To TEACHING STAFF:

Dr./Sarvasri/Smt/. Dept. of Lang.

1.Dr.S.M.B

2. L.V.B 3. Dr.M.N.R. 72

4. S.N.D 3.4

Dept. of Maths

1.Y.C.M. 2:B.S.B \$6.

Dept. of Physics

1. Dr.P.S

2. K.V.K.

Dept. of Chemistry

1 CH.G.D

2. T.R.N.

Dept. of Commerce

2. K.R.K 3.K.H.R

4. K.D.R

Dept. of Computers

1.CH.M.LQ-Q

2.D.V.K DY

3.Ch.C.S

Dept. of Statistics.

N.S.B

2.Dr.V.U.K

Dept. of Economics

1.L.S.K

2.Dr.Y.V.R

**Dept.of History** 

1. V.R -02

2. Dr.I.S.R

Dept.of Poli.Sci.

1. Dr.S.N.B

2.

Dept.of Lib,Sci.

1.S.CH.C

Dept. of Phy. Edn

1. P.R.K



#### CIRCULAR

Dt. 13-06-2023.

As per the instructions of the Hon'ble Secretary, APREIS, on holidays also there should be supervision of the students. Day Duty is from 10.00AM to 4.00PM, Night Duty is 4.00PM to 10.00 PM. PD and Staff Nurse are to follow the schedule given by APREIS for holidays. If there are any issues on holidays please bring them to the notice of ATP / Dy. Warden or Principal. Log in and Log out register available with the day & night watchman.

S. No	Date	Day Duty Lecturer	Night Duty Lecturer
111	18-06-2023	Sri V.Sowri Babu V.	Sri L. Sudhakar JSW -
2	25-06-2023	Dr.I. Sudarsana Rao	Sri T. Ramanjaneyulu
3	29-06-2023	Sri Y.Ch. Meeravali	Sri B. Sarath Babu Saul
4	02-07-2023	Smt Rani	Sri S.Ch.Chennaiah
5	08-07-2023	Sri. N. Satish Babu	Sri C.Gangadhar C-Gaylel
6	09-07-2023	Smt. S. Niraja Devij	Dr.M.Naga Raju.
7	16-07-2023	Dr. P. Sudhakar	Sri L. Vinay Babu
8	23-07-2023	Dr. K. Rajani Kumari	Dr. V. Uday Kumar
9	29-07-2023	Smt. Ch. Madhavi Latha Chy	Dr. Y. Venkat Rao
10	30-07-2023	Sri. Hanumantha Rao	Lt. D. Vijay Kumar Aug

Reserve;

Sri. Ch. Chandra Shekhar

PRINDIHAL

Dt.12-06-2023

The following lecturers are hereby informed that as per the instructions of the Secretary, APREIS, they have to attend APRDC Counselling on 15-06-2023 in Guntur at Pariksha Bhavan.

- 1. Dr.SK.Md.Basha, I/C
- 2. Sri N.Satish Babu, CRT Lecturer in Statistics
- 3. Sri D. Vijay Kumar, CRT Lecturer in Computer Science D. Work 1016140
- 4. Sri Ch. Chandra Sekhar, CRT Lecturer in Computer Science Ober 1516/2
- 5. Dr.P.Sudhakar, CRT Lecturer in Physics Phillips
- 6. Sri Y.Ch.Meeravali, FTG in Mathematics
- 7. Sri G.Gangadhar, FTG in Chemistry C. Gal

They are requested to carefully follow the instructions of the higher authorities and conduct the counseling in a smooth and systematic manner.

### CIRCULAR

Dt.4-7-2023

All lecturers are requested to Market teaching diaries, Loco-wards registers, semester plans along with syllabus coverage, PPTs given in the current semester, Marks Registers, Activities Registers, Memtorship Registers etc. by 4.00PM of 5-7-2023 without fail.

PRINCIPAL

A.P. RESIDENTIAL DEGREE COLLEGE

Vijayapuri South Nagarjuna Sagar.

Palnadu Dist.-522 439

TEACHING STAFF: Dr./Sarvasri/Smt/. Dept. of Statistics. Dept. of Lang. 1.N.S.B 1.Dr.S.M.B 2.Dr.V.U.K ( 2. L.V.B LVB 3. Dr.M.N.R. Sind 4. S.N.D Dept. of Economics Dept. of Maths 1.L.S.K 1.Y.C.M. 2.Dr.Y.V.R 2.B.S.B.Sarate **Dept.of History** Dept. of Physics 1. V.R.+er 1. Dr.P.S. 2. Dr.I.S.R 3. Dept.of Poli.Sci Dept. of Chemistry 1. Dr.S.N.B 1 CH.G.D C-Ge 2. T.R.N. 3. Dept.of Lib, Sci. Dept. of Commerce 1.S.CH.C 1.V.S.B 2. K.R.K 3.K.H.R 4. Y.I.L % Dept. of Phy. Edn Dept. of Computers

1.CH.M.L Char. 2.D.V.K Dut 3.Ch.C.S chark

CIRCULAR

Dt.6-7-2023

As per the instructions of APSCHE Colleges affiliated to ANU have to plan and complete the Short Term Internships at the end of 4<sup>th</sup> semester/2<sup>nd</sup> year from 1-8-2023 to 15-9-2023.

These internships are made mandatory by the authorities in order to enable students to get on the job training/exposure to real life work environment, and skills required for jobs. The authorities are instructing us to give top most priority to real life internships. Virtual internships are only a last resort.

Hence the Course Co-ordinators and faculty of each group are requested to discuss, explore, and plan these internships properly. They are requested to go through the modules given by APSCHE carefully. They are also requested to educate the students about the aims of the internship and its modalities properly by holding class wise meetings in the presence of all faculty.

The Course Co-ordinators are requested to submit the detailed plan for each class signed by the all faculty by 4.00PM of 11-7-2023.

Arts - Dr.S.Nayeem Banu

B.Com - Dr.S.Nayeem Band & Dr.SK.Md.Basha

MPC - Dr.P.Sudhakar

MSCS - Smt.Ch.Madhavi Latha